Writing Checklist
Week 4: Map Story

STRUCTURE
❑ Double-spaced
❑ Times New Roman font
❑ Name, date, and writing assignment title in upper left-hand corner
❑ First line centered
❑ Page number in bottom right-hand corner (if more than one page)

STYLE – CIRCLE EACH
(your story must contain at least **THREE** of each element of style)
❑ ❑ ❑ adverb (does NOT have to be an -ly adverb)
❑ ❑ ❑ strong verb
❑ ❑ ❑ quality adjective

MECHANICS
❑ Capitalization
❑ End marks and punctuation
❑ Complete sentences
❑ Spelling and usage

❑ Proofread
❑ Revised